



HIGHWAY SUPERINTENDENT

The Town of Morristown is seeking a Highway Superintendent. This is a comprehensive role with overall responsibility for all operations within the Highway Department. The Superintendent maintains oversight over all roads, streets, and infrastructure, as well as all municipal buildings, grounds, and property not assigned to other town officials.

This position requires exceptional leadership and mentoring abilities, experience with civil engineering, as well as expertise in public works, highway maintenance, or construction. The Superintendent is under the supervision of the Town Manager.

The Superintendent is responsible for planning work projects, supervising the Highway and Village garage Foremen, purchasing/maintaining/inventorying equipment, and ensuring work project quality and crew safety in the maintenance, repair, and construction of town highways and facilities.

Qualifications:

- Associate's degree in civil engineering or construction management technology from an accredited institution, supplemented by two (2) years of experience associated with engineering design, construction or public works, or any combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for the duties and responsibilities described. Master's Certificate from the Vermont Local Roads Scholars Programs and/or working knowledge of VTDEC Municipal Road General Permit requirements would be highly desirable.
- Dynamic leader.
- Five years of project management experience.
- Possess and maintain a valid Vermont driver's license with Commercial driver's license preferred.
- Five years of experience in public works, highway maintenance, or construction.
- Five years of experience managing personnel, preferably within the construction field.
- Ability to prepare and plan comprehensive written maintenance programs for all public infrastructure, develop and maintain written standard operating procedures for all departmental maintenance activities and correctly assess both emergency and non-emergency maintenance and operational needs.
- Ability to operate, maneuver and/or control the actions of equipment, machinery, tools, and/or materials used in performing essential functions.

Physical Demands / Work Environment:

This is a physically demanding position requiring the use of hands to operate equipment, and the ability to stand, talk, and hear. The employee is often required to walk; sit for long periods of time; climb or

balance; stoop, kneel, crouch, or crawl. This position frequently works near moving mechanical parts and is often exposed to wet and/or humid conditions and vibration. Performance of essential functions may require exposure to adverse environmental conditions, such as humidity, temperature extremes, noise or traffic hazards. Some work must be performed in the field out of doors, at times during inclement weather and/or evening hours.

Annual salary range: \$80,000-\$90,000 based on experience. FLSA Designation is Exempt and not eligible for overtime.

This is a full-time position with a generous benefit package which includes: Health, Dental, and Vision Insurance, 457 Deferred Compensation Plan Retirement Plan, Vermont Municipal Employee Retirement System (VMERS) with 7% employer contribution, paid Life and Short-Term Disability Insurance, paid Earned Time Off (ETO), Wellness Benefits, and 12 paid Holidays.

Detailed job description is available upon request.

Deadline to apply: **August 10, 2024**

Please email cover letter and resume to:

HR@morristownvt.gov