



Town of Bennington Communications Coordinator

The Town of Bennington seeks a qualified individual for the position of Communications Coordinator (CC). This position reports directly to the Town Manager. The CC position requires certain technical knowledge and experience in Communications, Public Record requests and dissemination. He/she must be able to work cooperatively with all Town Departments to facilitate internal and external communications.

Qualified applicants must possess a bachelor's degree in Journalism or Communications. An Information Technology background is preferred. He/she must possess computer skills, be able to excel in a team-oriented environment and have an excellent past work record.

A complete job description and application is available on the Town of Bennington's website www.benningtonvt.org or at the Bennington Town Offices (Reception Desk), 205 South Street, Bennington, VT. The Town provides an attractive salary and benefits package.

Please send application and resume with 3-character references to the Town Manager's Office, ATTN: Michele Johnson, Human Resources, P.O. Box 469, Bennington, VT 05201 no later than Friday, July 2, 2021 at 5:00 P.M.

Bennington is an EOE employer. The Town of Bennington does not discriminate against a qualified individual with a disability in the admission or access to, or treatment or employment in, its programs or activities.